

The following **highlighted** changes need to be made after your last payroll of 2020 and before your first payroll of 2021, also make sure that the first payroll period starts at **2021-01**.

This guide is only provided as an example as to how to update your payroll rates and it is up to the user to insure that all rates are correct and entered properly. RSA Software assumes no responsibility for incorrect/missing information as well as for any penalties/interest charged by government agencies.

The T4 will be printed on letter sized plain paper but the Quebec Relevé 1 (RL-1-T) needs to be printed on forms supplied by Revenu Québec. You can order the forms online here :

[https://www5.services.mrq.gouv.qc.ca/MrqAnonyme/P2/P201/P201A1\\_01A\\_PIU\\_CommPublFor\\_PC/AccueilPIU.aspx?CLNG=A](https://www5.services.mrq.gouv.qc.ca/MrqAnonyme/P2/P201/P201A1_01A_PIU_CommPublFor_PC/AccueilPIU.aspx?CLNG=A)

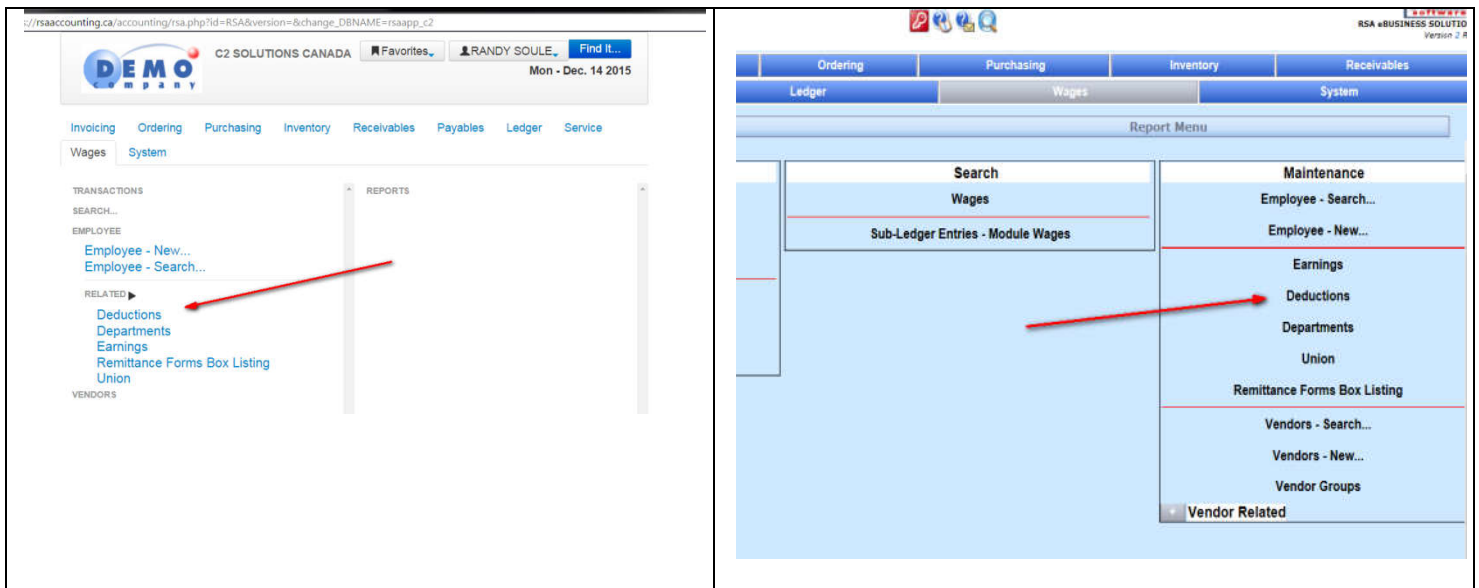
### ONLINE CALCULATOR (QUEBEC)

<https://www.revenuquebec.ca/fr/services-en-ligne/outils/webras-et-winras-les-outils-de-calcul-des-retenues-a-la-source-et-des-cotisations-de-lemployeur/webras/>

### ONLINE CALCULATOR (CANADA)

<https://www.canada.ca/en/revenue-agency/services/e-services/e-services-businesses/payroll-deductions-online-calculator.html>

Depending on the version of RSA you are using, you can find the Deductions here :



### FEDERAL INCOME TAX

<b>Deduction</b>	<input type="text" value="FEDTAX"/>	<b>Active</b> <input checked="" type="checkbox"/>
<b>Language</b>	<b>Description</b>	
<b>English</b>	<input type="text" value="FEDERAL TAX"/>	
<b>French</b>	<input type="text" value="IMPÔT FEDERAL"/>	
<b>System Function</b>	<input type="text" value="PRFED2101"/>	
<b>Type</b>	<input type="text" value="Income Tax"/>	<b>Union</b> <input type="text" value="No"/>
<b>Display Order</b>	<input type="text" value="10"/>	
<b>Tax level</b>	<input type="text"/>	
	<b>Annual Maximum</b>	<b>Annual Exemption</b>
	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>
	<b>Annual Calculation</b>	<input type="text" value="0.00"/>
<b>Employee Deduction</b>	<input type="text" value="0.0000"/> \$ <input type="text"/>	
<b>Vendor</b>	<input type="text" value="REGEN_DAS"/>	
<b>Expense Account</b>	<input type="text" value="Use Vendor Expense Account"/>	

### QUEBEC INCOME TAX

<b>Deduction</b>	<input type="text" value="QUETAX"/>	<b>Active</b> <input checked="" type="checkbox"/>
<b>Language</b>	<b>Description</b>	
<b>English</b>	<input type="text" value="QUÉBEC TAX"/>	
<b>French</b>	<input type="text" value="IMPÔT QUÉBEC"/>	
<b>System Function</b>	<input type="text" value="PRQUE2101"/>	
<b>Type</b>	<input type="text" value="Income Tax"/>	<b>Union</b> <input type="text" value="No"/>
<b>Display Order</b>	<input type="text" value="21"/>	
<b>Tax level</b>	<input type="text"/>	
	<b>Annual Maximum</b>	<b>Annual Exemption</b>
	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>
	<b>Annual Calculation</b>	<input type="text" value="0.00"/>
<b>Employee Deduction</b>	<input type="text" value="0.0000"/> \$ <input type="text"/>	
<b>Vendor</b>	<input type="text" value="MINREV_DAS"/>	
<b>Expense Account</b>	<input type="text" value="Use Vendor Expense Account"/>	

### CANADA PENSION PLAN

**Deduction**  **Active**

**Language Description**  
**English**   
**French**

**System Function**

**Type**  **Union**

**Display Order**   
**Tax level**

Annual Maximum	Annual Exemption	Annual Calculation
<input type="text" value="3166.45"/>	<input type="text" value="3500.00"/>	<input type="text" value="0.00"/>

**Employee Deduction**  
 %

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**Vendor**  **Expense Account**

**Employer Deduction**  % **Expense Account**

**Government Group**  
**Used In Tax Calculation as**

### QUEBEC PENSION PLAN

**Deduction**  **Active**

**Language Description**  
**English**   
**French**

**System Function**

**Type**  **Union**

**Display Order**   
**Tax level**

Annual Maximum	Annual Exemption	Annual Calculation
<input type="text" value="3427.90"/>	<input type="text" value="3500.00"/>	<input type="text" value="0.00"/>

**Employee Deduction**  
 %

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**Vendor**  **Expense Account**

**Employer Deduction**  % **Expense Account**

**Government Group**  
**Used In Tax Calculation as**

### EMPLOYMENT INSURANCE

Deduction: EI Active

Language Description

English: EMPLOYMENT INSURANCE

French: ASSURANCE D'EMPLOI

System Function:

Type: Withholding  Union: No

Display Order: 12

Tax level:

Annual Maximum	Annual Exemption	Annual Calculation
889.54	0.00	0.00

Employee Deduction: 1.5800 %

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Vendor: RECGEN\_DAS Expense Account: Use Vendor Expense Account

Employer Deduction: 2.2120 % Expense Account: 56230 ~ FRINGE BENEFITS

Government Group: Used In Tax Calculation as: EMPLOYMENT INSURANCE

### EMPLOYMENT INSURANCE (QUEBEC)

Deduction: QEI Active

Language Description

English: EMPLOYMENT INSURANCE (QUÉBEC )

French: ASSURANCE D'EMPLOI (QUÉBEC)

System Function:

Type: Withholding  Union: No

Display Order: 12

Tax level:

Annual Maximum	Annual Exemption	Annual Calculation
664.34	0.00	0.00

Employee Deduction: 1.1800 %

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Vendor: RECGEN\_DAS Expense Account: Use Vendor Expense Account

Employer Deduction: 1.6520 % Expense Account: 56230 ~ FRINGE BENEFITS

Government Group: Used In Tax Calculation as: EMPLOYMENT INSURANCE

### QUEBEC PARENTAL INSURANCE

Deduction: QPIP Active

Language Description

English: QUÉBEC PARENTAL INSURANCE PLAN

French: ASSURANCE PARENTALE QUÉBÉC

System Function:

Type: Withholding Union: No

Display Order: 23

Tax level:

Annual Maximum	Annual Exemption	Annual Calculation
412.49	0.00	0.00

Employee Deduction: 0.4940 %

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Vendor: MINREV\_DAS Expense Account: Use Vendor Expense Account

Employer Deduction: 0.6920 % Expense Account: 56230 ~ FRINGE BENEFITS

Government Group Used In Tax Calculation as: QUEBEC PARENTAL INSURANCE PLAN

### QUEBEC HEALTH INSURANCE

The employer contribution rate is generally 1.65% for employers whose annual payroll is \$1M or less. The rate is reduced to 1.25% for employers in the primary and manufacturing sectors. When the payroll exceeds \$1M, the rate increases gradually up to 4.26%. Please verify your situation.

Deduction: QHIP Active

Language Description

English: QUÉBEC HEALTH INSURANCE

French: FOND DE SERVICES DE SANTÉ

System Function:

Type: Withholding Union: No

Display Order: 24

Tax level:

Annual Maximum	Annual Exemption	Annual Calculation
0.00	0.00	0.00

Employee Deduction: 0.0000 %

Companies with less than \$1 million in annual payroll. Enter your applicable rate.

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Vendor: MINREV\_DAS Expense Account: Use Vendor Expense Account

Employer Deduction: 1.6500 % Expense Account: 56230 ~ FRINGE BENEFITS

Government Group Used In Tax Calculation as: None

### WORKPLACE SAFETY (ONTARIO)

**Deduction** WSIB **Active**

**Language Description**

**English** ONTARIO WORKPLACE SAFETY AND INS

**French** CSPAAT

**System Function**

**Type** Withholding **Union** No

**Display Order** 25

**Tax level**

Annual Maximum	Annual Exemption	Annual Calculation
0.00	0.00	102800.00

**Employee Deduction** 0.0000 %

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**Vendor** MINREV\_DAS **Expense Account** Use Vendor Expense Account

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**Employer**

Deduction	Expense Account
0.5900 %	None

**Government Group**

**Used In Tax Calculation as** None

### CSST (QUEBEC)

**Deduction** CSST **Active**

**Language Description**

**English** CSST

**French** CSST

**System Function**

**Type** Withholding **Union** No

**Display Order** 25

**Tax level**

Annual Maximum	Annual Exemption	Annual Calculation
0.00	0.00	83500.00

**Employee Deduction** 0.0000 %

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**Vendor** MINREV\_DAS **Expense Account** Use Vendor Expense Account

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**Employer**

Deduction	Expense Account
0.5000 %	56230 ~ FRINGE BENEFITS

**Government Group**

**Used In Tax Calculation as** None