



The following **highlighted** changes need to be made after your last payroll of 2022 and before your first payroll of 2023, also make sure that the first payroll period starts at **2023-01**.

This guide is only provided as an example as to how to update your payroll rates and it is up to the user to ensure that all rates are correct and entered properly. RSA Software assumes no responsibility for incorrect/missing information as well as for any penalties/interest charged by government agencies.

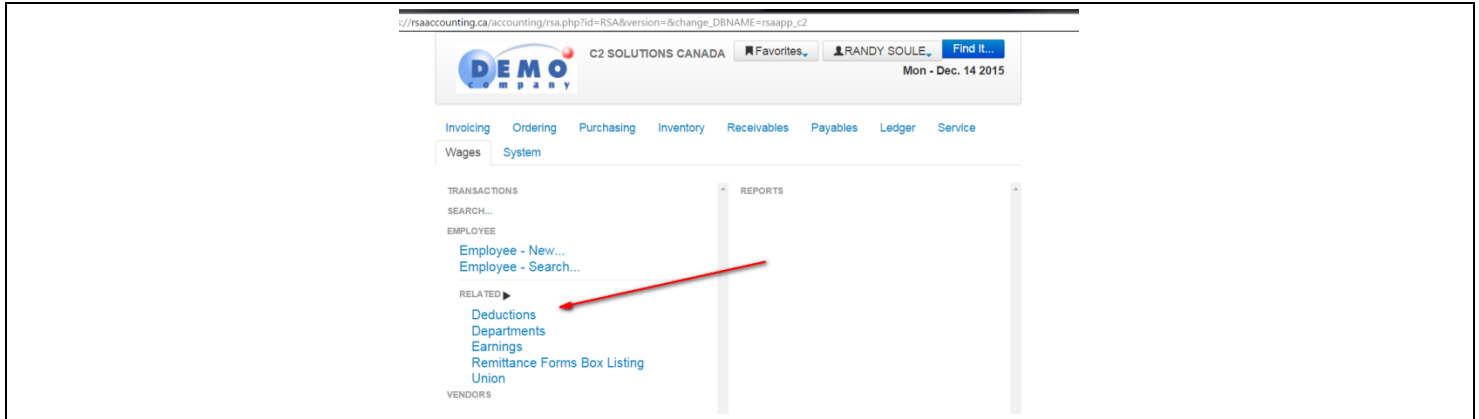
The T4 will be printed on letter sized plain paper but the Quebec Relevé 1 (RL-1-T) needs to be printed on forms supplied by Revenu Québec. You can order the forms online [here](#).

https://www5.services.mrq.gouv.qc.ca/MrqAnonyme/P2/P201/P201A1_01A_PIU_CommPublFor_PC/AccueilPIU.aspx?CLNG=A

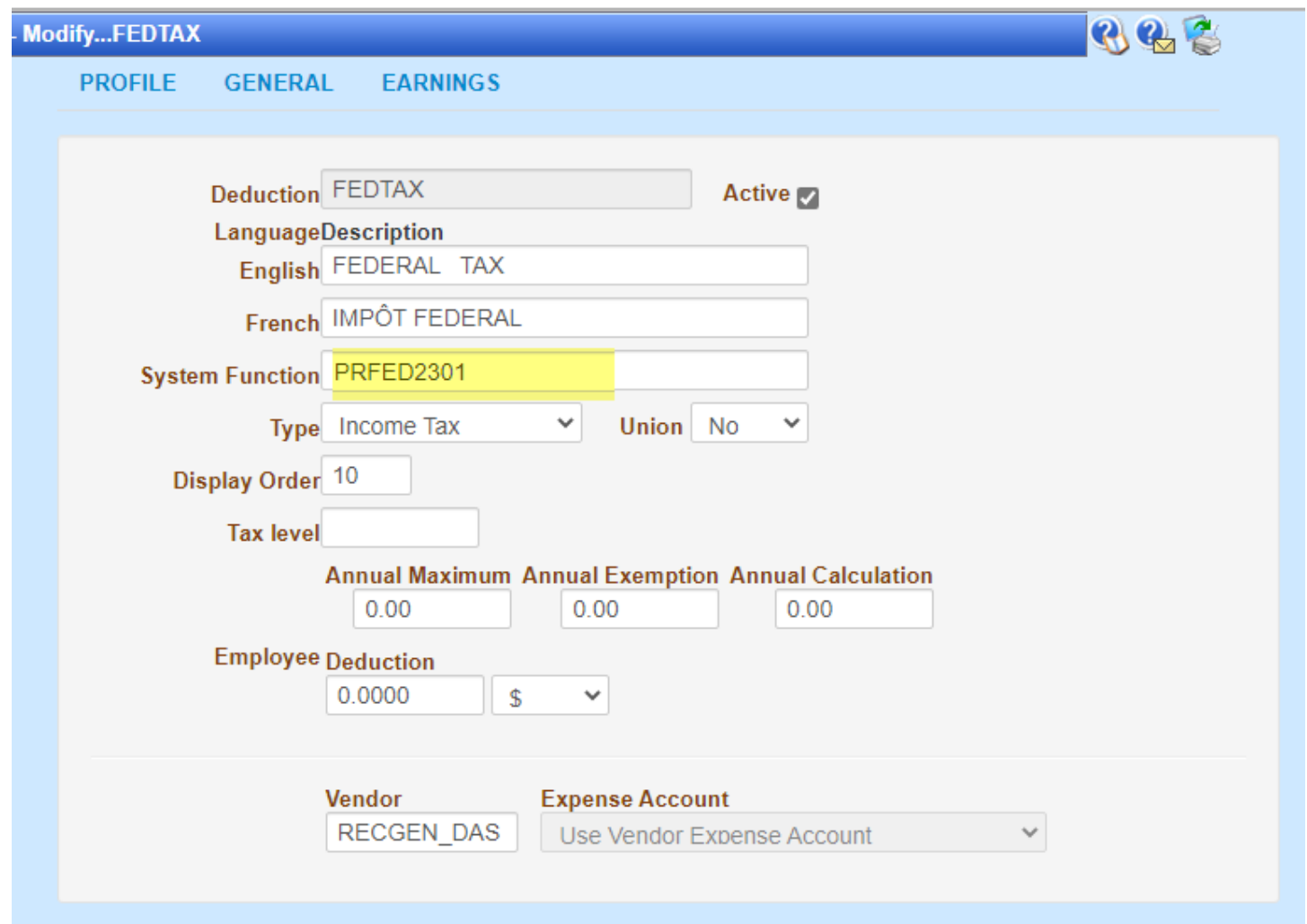
ONLINE PAYROLL CALCULATOR	CANADA https://www.canada.ca/en/revenue-agency/services/e-services/e-services-businesses/payroll-deductions-online-calculator.html	QUEBEC https://www.revenuquebec.ca/en/online-services/tools/webras/
If you prepare more than 50 T4/RELEVÉ 1 slips they must be filed electronically.		
	CANADA or login to your “My Business Account” https://apps.cra-arc.gc.ca/ebci/leb0/upload/pub/disclaimer.action?request_locale=en	QUEBEC or login to your “My Account for business” Our transmitter number : NP009245 Our Identification number : 1009889031 https://www.services.mrq.gouv.qc.ca/AccessEntrpr/s3/s303/S303A01_01A_PIU_TransmRelev_PC/PageDeGarde.aspx?CLNG=A

Maximum insurable earnings	2023	2022	EXEMPTION
QPP (QUEBEC)	66,600	64,900	3,500
CPP	66,600	64,900	3,500
EI	61,500	60,300	0
EI (QUEBEC)	61,500	60,300	0
QPIP (QUEBEC)	91,000	88,000	0
CSST (QUEBEC)	91,000	88,000	0
WCB (NOVA SCOTIA)	69,800	69,000	0
WSIB (ONTARIO)	110,000	100,000	0
WORKSAFE (NEW BRUNSWICK)	74,800	69,200	
BASIC PERSONAL EXEMPTION	15,000	14,398	
BASIC PERSONAL AMOUNT (QUEBEC)	17,183	16,143	

You can find the Deductions here:



FEDERAL INCOME TAX



The screenshot shows the 'Modify...FEDTAX' form. The form has a blue header with the title and several icons. Below the header are tabs for 'PROFILE', 'GENERAL', and 'EARNINGS'. The main form area contains the following fields:

- Deduction:** FEDTAX
- Active:**
- Language Description:**
 - English: FEDERAL TAX
 - French: IMPÔT FEDERAL
- System Function:** PRFED2301
- Type:** Income Tax
- Union:** No
- Display Order:** 10
- Tax level:** (empty)
- Annual Maximum:** 0.00
- Annual Exemption:** 0.00
- Annual Calculation:** 0.00
- Employee Deduction:** 0.0000 \$
- Vendor:** REGEN_DAS
- Expense Account:** Use Vendor Expense Account



QUEBEC INCOME TAX

Modify...QUETAX

PROFILE GENERAL EARNINGS

Deduction: QUETAX Active

Language Description

English: QUÉBEC TAX

French: IMPÔT QUÉBEC

System Function: PRQUE2301

Type: Income Tax Union: No

Display Order: 21

Tax level:

Annual Maximum	Annual Exemption	Annual Calculation
0.00	0.00	0.00

Employee Deduction: 0.0000 \$

Vendor: MINREV_DAS Expense Account: Use Vendor Expense Account

CANADA PENSION PLAN

Modify...CPP

PROFILE GENERAL EARNINGS

Deduction: CPP Active

Language Description

English: CANADA PENSION PLAN

French: COTISATIONS AU CCP

System Function:

Type: Withholding Union: No

Display Order: 12

Tax level:

Annual Maximum	Annual Exemption	Annual Calculation
3754.45	3500.00	0.00

Employee Deduction: 5.9500 %

Vendor: RECGEN_DAS Expense Account: Use Vendor Expense Account

Employer Deduction: 5.9500 % Expense Account: 56230 ~ FRINGE BENEFITS

Government Group: Used In Tax Calculation as: GOVERNMENT PENSION PLAN

QUEBEC PENSION PLAN

Deductions - Modify...QPP

PROFILE GENERAL EARNINGS

Deduction: QPP Active

LanguageDescription

English: QUÉBEC PENSION PLAN

French: COTISATIONS AU RRQ

System Function:

Type: Withholding Union: No

Display Order: 22

Tax level:

Annual Maximum	Annual Exemption	Annual Calculation
4038.40	3500.00	0.00

Employee Deduction: 6.4000 %

Vendor: MINREV_DAS Expense Account: Use Vendor Expense Account

Employer Deduction: 6.4000 % Expense Account: 56230 ~ FRINGE BENEFITS

Government Group: Used In Tax Calculation as: GOVERNMENT PENSION PLAN

EMPLOYMENT INSURANCE

Modify...EI

PROFILE GENERAL EARNINGS

Deduction: EI Active

LanguageDescription

English: EMPLOYMENT INSURANCE

French: ASSURANCE D'EMPLOI

System Function:

Type: Withholding Union: No

Display Order: 12

Tax level:

Annual Maximum	Annual Exemption	Annual Calculation
1002.45	0.00	0.00

Employee Deduction: 1.6300 %

Vendor: RECGEN_DAS Expense Account: Use Vendor Expense Account

Employer Deduction: 2.2820 % Expense Account: 56230 ~ FRINGE BENEFITS

Government Group: Used In Tax Calculation as: EMPLOYMENT INSURANCE



EMPLOYMENT INSURANCE (QUEBEC)

Modify...QEI

PROFILE GENERAL EARNINGS

Deduction: QEI Active

Language Description

English: EMPLOYMENT INSURANCE (QUÉBEC)

French: ASSURANCE D'EMPLOI (QUÉBEC)

System Function:

Type: Withholding Union: No

Display Order: 12

Tax level:

Annual Maximum	Annual Exemption	Annual Calculation
781.05	0.00	0.00

Employee Deduction: 1.2700 %

Vendor: RECGEN_DAS Expense Account: Use Vendor Expense Account

Employer Deduction: 1.7780 % Expense Account: 56230 ~ FRINGE BENEFITS

Government Group: Used In Tax Calculation as: EMPLOYMENT INSURANCE

QUEBEC PARENTAL INSURANCE

Deduction: QPIP Active

Language Description

English: QUÉBEC PARENTAL INSURANCE PLAN

French: ASSURANCE PARENTALE QUÉBÉC

System Function:

Type: Withholding Union: No

Display Order: 23

Tax level:

Annual Maximum	Annual Exemption	Annual Calculation
449.54	0.00	0.00

Employee Deduction: 0.4940 %

Vendor: MINREV_DAS Expense Account: Use Vendor Expense Account

Employer Deduction: 0.6920 % Expense Account: 56230 ~ FRINGE BENEFITS

Government Group: Used In Tax Calculation as: QUÉBEC PARENTAL INSURANCE PLAN

QUEBEC HEALTH INSURANCE

The employer contribution rate is generally 1.65% for employers whose annual payroll is \$1M or less. The rate is reduced to 1.25% for employers in the primary and manufacturing sectors. When the payroll exceeds \$1M, the rate increases gradually up to 4.26%. Please verify your situation.

Deduction QHIP **Active**

Language Description

English QUÉBEC HEALTH INSURANCE

French FOND DE SERVICES DE SANTÉ

System Function

Type Withholding **Union** No

Display Order 24

Tax level

Annual Maximum	Annual Exemption	Annual Calculation
0.00	0.00	0.00

Employee Deduction 0.0000 %

Vendor MINREV_DAS **Expense Account** Use Vendor Expense Account

Employer Deduction 1.6500 % **Expense Account** 56230 ~ FRINGE BENEFITS

Government Group Used In Tax Calculation as None

Companies with less that \$1 million in annual payroll. Enter your applicable rate.

WORKPLACE SAFETY (ONTARIO)

WSIB

PROFILE GENERAL EARNINGS

Deduction WSIB **Active**

Language Description

English ONTARIO WORKPLACE SAFETY AND INS

French CSPAAT

System Function

Type Withholding **Union** No

Display Order 25

Tax level

Annual Maximum	Annual Exemption	Annual Calculation
0.00	0.00	110000.00

Employee Deduction 0.0000 %

Vendor MINREV_DAS **Expense Account** Use Vendor Expense Account

Employer Deduction 1.0000 % **Expense Account** 56230 ~ FRINGE BENEFITS

Government Group Used In Tax Calculation as None

Enter your applicable rate

WCB NOVA SCOTIA

Deduction: WCB-NS Active

Language Description

English: WCB NOVA SCOTIA

French: WCB NOVA SCOTIA

System Function:

Type: Withholding Union: No

Display Order: 25

Tax level:

Annual Maximum	Annual Exemption	Annual Calculation
0.00	0.00	69800.00

Employee Deduction: 0.0000 %

Vendor: MINREV_DAS Expense Account: Use Vendor Expense Account

Employer Deduction: 1.0000 % Expense Account: 56230 ~ FRINGE BENEFITS

Government Group: Used In Tax Calculation as: None

Enter your applicable rate

CSST (QUEBEC)

Deduction: CSST Active

Language Description

English: CSST

French: CSST

System Function:

Type: Withholding Union: No

Display Order: 25

Tax level:

Annual Maximum	Annual Exemption	Annual Calculation
0.00	0.00	91000.00

Employee Deduction: 0.0000 %

Enter your applicable rate

Vendor: MINREV_DAS Expense Account: Use Vendor Expense Account

Employer Deduction: 0.5000 % Expense Account: 56230 ~ FRINGE BENEFITS

Government Group: Used In Tax Calculation as: None